

LIST OF DO IT YOURSELF MODIFICATION, ENFORCEMENT AND CUSTODY FORMS AND INSTRUCTIONS

Forms are available on line at www.adaweb.net/cao listed under Family Law. Sample forms have been developed for many of the following forms and are also available on the website; check them if you have questions about filling the forms out or call the Court Assistance Office at (208) 287- 6944. If you would like someone to review the forms before you file them, call and make an appointment for a form review.

Modification

1. Agreed-upon Modification

CAO Instruction #6 Agreed Modification of Child Custody, Visitation or Support
CAO 10-7 Stipulation for Modification
CAO 10-11 Modification Order

If you are modifying child custody, you will **also** need: CAO 6-3 Parenting Plan

If you are modifying child support, you will **also** need:

CAO 1-11 Affidavit Verifying Income
CAO 1-12 or CAO 1-13 Child Support Worksheet
CAO 1-14 Child Support Order Transmittal Form

2. Motion to Modify

CAO Instruction #6A Filing for Modification
CAO 10-1 Motion to Modify (Custody/Support Order/Decree)
CAO 10-2 Notice of Motion to Modify
CAO 10-3 Modification Order
CAO 10-4 Acknowledgment of Service **or**
CAO 10-5 Affidavit of Service

If you are asking the judge to modify support or your change in custody requires a change of support, you will **also** need:

CAO 1-11 Affidavit Verifying Income
CAO 1-12 or CAO 1-13 Child Support Worksheet
CAO 1-14 Child Support Transmittal Form

If you are seeking to change custody, you will **also** need: CAO 6-3 Parenting Plan Agreement

To finalize the modification by default, you will **also** need:

CAO 10-6 Motion and Affidavit for Default
CAO 7-2 Default

3. Answer to Motion to Modify

CAO 3-3 Family Case Answer and Counterclaim

Enforcement

4. Motion for Partial Judgment in a Sum Certain

CAO Instruction #19 Partial Judgment/Enforcing and Existing Court Order
CAO 5-5 Motion and Affidavit for Partial Judgment in a Sum Certain
CAO 5-6 Notice of Hearing on Motion for Entry of Partial Judgment
CAO 5-7 Partial Sum Certain Judgment
CAO 5-8 Affidavit of Service

5. Registering a Child Custody Order

CAO Instruction #16 Enforcing a Foreign Custody Decree
CAO 5-1 Notice of Registration of a Child Custody Determination
CAO 5-2 Application for Registration of a Child Custody Determination
CAO 5-3 Request for Hearing on Registration of a Child Custody Determination

6. Miscellaneous

CAO 9-1 Satisfaction of Judgment

Check with the Court Assistance Office for the following forms available only in hard copy.

Satisfaction of Child Support Judgment

License Suspension Packet

Income Withholding Packet

Custody

7. Filing for Custody, Support and Paternity

* When filing for custody, remember that paternity must also be legally established. Also, if you are asking for custody and there is an existing order for support, that order may need to be modified.

CAO Instruction # 3A Filing for Custody

CAO 13-5 Complaint for Custody, Visitation and Child Support

CAO 1-1B Summons

CAO 1-11 Affidavit Verifying Income

CAO 1-12 or CAO 1-13 Child Support Worksheet

CAO 1-14 Child Support Transmittal Form

CAO 6-3 Parenting Plan

CAO 2-1B Acknowledgment of Service **or**

CAO 2-2 Affidavit of Service

CAO 13-7 Order for Custody, Visitation and Support

If you are finalizing custody by default, you will **also** need:

CAO 7-1 Motion and Affidavit for Default

CAO 7-2 Default

If you are finalizing custody by an agreement between the parties, you will also need:

CAO 6-9 Sworn Stipulation for Entry of Order

8. Calculating Child Support

Child support must be calculated according to the Child Support Guidelines before a complaint, motion or stipulation can be filed. You may get assistance in calculating child support from the Family Court Service Office at the Ada County Courthouse, Suite 4128, phone 287-7600 (please CALL FOR APPOINTMENT); or you may find the Guidelines and calculate your support at www2.state.id.us/judicial/rulestxt.htm.

9. Fee Waiver Packet

CAO Instruction # 7 Filing for Fee Waiver

CAO 1-10A Motion and Affidavit for Fee Waiver

CAO 1-1-10B Order for Fee Waiver

10. Service by Publication Packet

CAO Instruction # 8 Service by Publication

CAO 1-7 Motion and Affidavit for Service by Publication

CAO 1-8 Order for Service

CAO 1-1A Summons by Publication

CAO 2-3 Affidavit of Mailing per Order to Serve by Publication