

AN ORDINANCE ADDING COMMUNICATIONS COORDINATOR IN THE OFFICE OF THE BOARD OF ADA COUNTY COMMISSIONERS; THE EMERGENCY MANAGEMENT DIRECTOR; AND THE DRUG COURT COORDINATOR IN THE FOURTH JUDICIAL DISTRICT COURT TO THE AT WILL CHAPTER OF THE ADA COUNTY PERSONNEL ORDINANCE; REMOVING THE TITLE PRESENTENCE INVESTIGATORS IN THE FOURTH JUDICIAL DISTRICT COURT FROM THE AT WILL CHAPTER OF THE ADA COUNTY PERSONNEL ORDINANCE; AND CHANGING THE TITLE VICTIM WITNESS COORDINATOR TO VICTIM SERVICES AND COLLECTIONS COORDINATOR IN THE JUVENILE COURT SERVICES DEPARTMENT IN THE AT WILL CHAPTER OF THE ADA COUNTY PERSONNEL ORDINANCE.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF ADA COUNTY, IDAHO, THAT ADA COUNTY CODE, TITLE 1, CHAPTER 11, ARTICLE A, BE AMENDED AS FOLLOWS:

SECTION:

1-11A-1: Purpose And Scope

1-11A-1: **PURPOSE AND SCOPE:**

- A. Purpose: The purpose of this chapter is to establish rules and regulations which govern the at will employees of Ada County with respect to appointments, compensation, benefits, terms, conditions, termination and privileges of employment as employees of Ada County. At will employees serve at the will and pleasure of their supervising elected official, and their employment may be terminated at any time, with or without cause. At will employees are not entitled to any grievance and/or appeal rights as outlined in chapter 7, article G of this title. Neither the conduct and/or statements of any elected official, department head, supervisor or manager of Ada County can alter the at will employment status of employees governed by this chapter.
- B. Applicability: This chapter, and its attendant rules and regulations, are applicable to the following employees of Ada County:
1. In all offices and departments of Ada County:
    - a. Temporary employees;
    - b. Project at will employees;
  2. Specific employees in the various offices and departments of Ada County as listed below:

- a. The chief deputy in the county treasurer's office;
- b. The chief deputy, the court clerk division supervisor, the assistant court clerk division supervisors, the controller, the payroll supervisor, payroll technician, payroll specialist, and the court assistance officer, in the county clerk-auditor-recorder's office;
- c. The chief deputy and all division supervisors in the county assessor's office;
- d. In the sheriff's office, the undersheriff, all positions at the rank of captain and above, the chief legal advisor, the sheriff's finance manager, accountant (finance office), all account clerks (finance officers), the communications systems specialist, the victim-witness coordinator, the victim-witness administrator, the dispatch commander, the sheriff's administrative secretary, the police records commander, the police records program coordinator, the staff services manager, the policy and planning analyst, and the sheriff's administrative specialist; provided, however, that upon any change in sheriff or sheriff's administration, incumbents in positions at the rank of captain and above shall have the right to be returned to the last former permanent position for which he or she was tested and successfully passed an oral and/or written examination in the office of the Ada County sheriff;
- e. In the prosecuting attorney's office, the office administrator, all legal assistant supervisors I and II, the victim-witness administrator, all victim-witness coordinators, the restitution administrator, all investigators, investigator assistants, fine enforcement officers, attorneys licensed to practice law, including attorneys with temporary licenses issued pursuant to Idaho supreme court rule, and any student/intern enrolled in an accredited law school;
- f. The chief deputy, the secretary II, and the forensic pathologist in the coroner's office;
- g. The following Ada County department heads and employees, which fall under the board of county commissioners:
  - (1) The director of county welfare;
  - (2) The director of information technology and the deputy director of information technology;
  - (3) The director of development services;
  - (4) In the emergency medical services department, the emergency medical services director, assistant director EMS, the EMS budget/finance officer, EMS trainers, and all EMS field supervisors;
  - (5) In the juvenile court services department, the director of juvenile court services, the detention division manager, the assistant detention manager/training specialist, the assistant detention manager/juvenile detention alternative programs, the court services manager, the assistant court services manager, the support services division manager, all

detention officers, detention officer trainees, detention shift supervisors, transitional care specialist, the community specialist, community service supervisor, ~~crime-victim~~ victim services and collections coordinator, prevention program coordinator, all recreation specialists, registered nurses, licensed practical nurses, certified nursing assistants, medical attendants, inmate health care supervisor, social workers (BSW and MSW), all probation officers, probation officer supervisors, all drug and alcohol therapists, drug/alcohol counselors and drug/alcohol counselor assistants, and the substance abuse services supervisor;

(6) The director of operations;

(7) The director of parks and waterways;

(8) The director of human resources;

(9) The director of pest and weed control;

(10) In the public defender's department, the chief public defender, all attorneys licensed to practice law including attorneys with temporary licenses issued pursuant to Idaho Supreme Court rule, and any student/intern enrolled in an accredited law school;

(11) In the solid waste management department, the solid waste management director, and the public information officer;

(12) In the western Idaho fair department, the manager/director of the western Idaho fair, the western Idaho fair marketing director, the western Idaho fairgrounds foreman/maintenance superintendent and the events coordinator;

(13) The commissioners' office manager and the communications coordinator in the office of the board of Ada County commissioners;

(14) The director of training and purchasing; ~~and~~

(15) The director of risk management; and

(16) The emergency management director.

h. In the fourth judicial district court, all law clerks, the jury commissioner, the transcript coordinator, ~~all presentence investigators,~~ the administrative secretaries to the trial court administrator, the administrative assistant to the trial court administrator, all judges' legal secretaries, the deputy jury commissioner, the chief of security, the assistant chief of security, all deputy marshals, the drug court coordinator, the assistant drug court coordinator, the family court services administrator, and the guardianship and conservatorship administrator.

- C. Modifications: The county reserves the right to change any or all of these rules and regulations or any portion thereof, at any time, without any advance notice. Nothing in this chapter shall be construed otherwise.

**ADOPTED** this 23rd day of September, 2003.

**Board of Ada County Commissioners**

By: Judy M. Peavey-Derr, Chairman

By: Rick Yzaguirre, Commissioner

By: Fred Tilman, Commissioner

ATTEST:

J. David Navarro, Ada County Clerk

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